

Minutes of Travis County Emergency Services District #3

February 25, 2013

Attached to and incorporated into these minutes is a copy of the official agenda for the February 25th, 2013 meeting.

Under Agenda Items 1 & 2: President Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:02 p.m. A quorum was established with Commissioners John Villanacci, Edd New, Carroll Knight, and Gina Starr-Hill attending.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; District Chief Hartigan; and Office Mgr. Bluemel.

Also in attendance was Drew Peterson from John F. Lewis, P.C.

Under Agenda Item 3: There were no general comments from visitors.

Under Agenda Item 4: Commissioner Villanacci moved to approve the minutes of the January 28th meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 5: Commissioner Knight moved to approve the Annual Financial Statements and Independent Auditors' Report for the year ending September 30, 2012 from John F. Lewis, CPA's. Commissioner Villanacci seconded the motion, which carried unanimously.

Under Agenda Item 6: After a brief discussion, Commissioner Villanacci moved to approve the January Treasurer's report seconded by Commissioner Starr-Hill. The motion carried unanimously.

Under Agenda Item 7: The record shows that a sales tax collection report was received.

Under Agenda Item 8: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from January 26, 2013 – February 22, 2013. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 9: Fire Chief Wittig presented the Status Report for January.

Under Agenda Item 10: President New reported at the last ESDCC meeting briefly about the silos and the need for a 10-15 year merge, the law being passed in El Paso County regarding approval of all expenditures by commissioners court, and ESD #2s oppositions with overlapping taxation. The next meeting of the ESDCC will be held March 23rd.

Under Agenda Item 11: President New announced the next board meeting to be held March 25th.

Under Agenda Item 12: There being no further business, President New moved to adjourn the meeting at 8:27 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner
(Minutes taken by Herb Holloway)

Approved by Board of Commissioners: _____ (Date)

Representative Commissioner: _____ (Signature)

(Printed Name) _____

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular meeting at 7:00 p.m. on Monday, February 25th., in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Boulevard, Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approval of minutes of the January 28, 2013 regular meeting of the District.
5. Receive the Annual Financial Statements and Independent Auditors' Report for the year ending September 30, 2012 from John F. Lewis, CPA's and take any appropriate action.
6. Review and approval of the treasurer's monthly report for January 2013.
7. Review Sales Tax Statistics.
8. Approve checks dated 1/26/13 – 2/22/13 for payments over \$2,000 with sworn statements.
9. Chief's Monthly Status Report
 1. Significant incident runs;
 2. Statistics;
 3. Special Projects
10. Other Business:
 1. Report on any ESDCC activities. Announcement of the next ESDCC meeting date.
 2. Commissioner Announcements (no action will be taken on any such announcements)
11. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
12. Adjourn.

By: _____ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that she posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at _____ M. on February 21, 2013.

_____ Kurstin Bluemel, Office Manager